**<Company Logo>**

**<Date>**

**RE: ESSENTIAL HOME HEALTH CARE SERVICES DESIGNATION**

(Expires according to state or federal order)

**To Law Enforcement & Emergency Services Personnel:**

The bearer of this letter is employed by <Agency Name> in an essential capacity, providing <HOME CARE/HOME HEALTH/HOSPICE> services to vulnerable individuals, elderly and disabled clients, who rely on these caregivers for their essential needs in their homes. Many people are not able to leave their homes alone or obtain health care elsewhere at this time.  Both President Trump’s National Emergency Orders, Governor Wolf’s March 19, 2020, Order closing non-life sustaining businesses, and any applicable shelter-in-place orders exempt essential services, including healthcare providers.

This letter verifies the **essential**nature of the bearer’s duties and is only meant to address travel to and from work assignments and travel related to the services provided.

<AGENCY NAME> is licensed by the Pennsylvania Department of Health under the Health Care Facilities Act, and this employee is able to provide (his/her) identification badge.

If you need to verify the bearer’s employment and that s/he is currently on assignment with <AGENCY NAME< at <ADDRESS>, please contact <NAME> at <PHONE NUMBER>

Sincerely,